

Board of Commissioners

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Charlotte J. Nash, Chairman
 Jace W. Brooks, District 1
 Lynette Howard, District 2
 Tommy Hunter, District 3
 John Heard, District 4



Business Session Minutes
Thursday, January 3, 2013 - 2:00 PM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter & John Heard

I. Call To Order, Invocation, Pledge to Flag

II. Opening Remarks by Chairman

III. Approval of Agenda

{Action: Approved Motion: Heard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IV. Approval of Minutes: Special Called Legislative Delegation

Meeting: December 3, 2012

Work Session: December 11, 2012

Business Session: December 11, 2012

Public Hearing: December 11, 2012

Executive Session: December 11, 2012

{Action: Approved Motion: Heard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

V. Announcements

- **Award Presentation:** 2012 Governor's Public Safety Awards

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0038 Approval of appointment to the Airport Authority. Incumbent Eric "Tip" Cape. Term Expires December 31, 2016. Chairman's Appointment - **Appoint Eric "Tip" Cape** {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0039 Approval of appointment to the Airport Authority. Incumbent Rick Stevens. Term Expires December 31, 2016. District 1/Brooks - **Appoint Mark Grams {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0043 Approval of appointment to the Development Advisory Committee. Incumbent Greg Cantrell. Term Expires December 31, 2014. Chairman's Appointment - **Appoint Greg Cantrell {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0049 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Ben Satterfield. Term Expires December 31, 2016. District 3/Hunter - **Appoint Chris Jenkins {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0050 Approval to accept the resignation of Chris Cawthon from the Gwinnett Historical Restoration & Preservation Board. Term Expires December 31, 2014. District 4/Heard **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0051 Approval to fill the unexpired term of Chris Cawthon to Gwinnett Historical Restoration & Preservation Board. Term Expires December 31, 2014. District 4/Heard - **Appoint Ben Satterfield {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0052 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Incumbent Richard Goodman. Term Expires December 31, 2016. Chairman's Appointment - **Appoint Richard Goodman {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0053 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Incumbent Barbara Wagoner. Term Expires December 31, 2016. District 1/Brooks - **Appoint Barbara Wagoner {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0054 Approval of appointment to the Gwinnett County Public Library Board of Trustees. Incumbent Phil Saxton. Term Expires December 31, 2016. District 3/Hunter - **Appoint Deborah Oscarson {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0056 Approval of appointment to the Gwinnett Transit System Advisory Board. Vacant Position. Term Expires December 31, 2016. District 1/Brooks – **Appoint John Karnowski {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0057 Approval of appointment to the Gwinnett Transit System Advisory Board. Incumbent Jon Richards. Term Expires December 31, 2016. District 3/Hunter – **Appoint Jon Richards {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0058 Approval of appointment to the Merit Board. Incumbent Jason Thompson. Term Expires December 31, 2016. District 1/Brooks - **Appoint Jason Thompson {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0059 Approval of appointment to the Merit Board. Incumbent Patrick Parker. Term Expires December 31, 2016. District 3/Hunter - **Appoint Kim Walton {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0060 Approval of appointment to the Recreation Authority. Incumbent Chip Randall. Term Expires December 31, 2016. Chairman's Appointment - **Appoint Charlie Underwood {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0061 Approval of appointment to the Recreation Authority. Incumbent June Hawkins. Term Expires December 31, 2016. District 1/Brooks - **Appoint Steve Edwards {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0062 Approval of appointment to the Recreation Authority. Vacant Position. Term Expires December 31, 2016. District 1/Brooks - **Appoint Brad Alexander {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0063 Approval of appointment to the Recreation Authority. Incumbent Greg Hutzell. Term Expires December 31, 2016. District 3/Hunter - **Appoint Mike Korom {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0064 Approval of appointment to the Recreation Authority. Incumbent Steve Flynt. Term Expires December 31, 2016. District 3/Hunter - **Appoint Steve Flynt {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0065 Approval of appointment to the Planning Commission. Term Expires At The Pleasure of the Board. District 1/Brooks - **Appoint Earl Mitchell {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0066 Approval of appointment to the Planning Commission. Term Expires At The Pleasure of the Board. District 3/Hunter - **Appoint Jeff Tullis {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0067 Approval of appointment to the Planning Commission. Term Expires At The Pleasure of the Board. District 3/Hunter - **Appoint Chuck Warbington {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0071 Approval of appointment to the Water & Sewerage Authority. Incumbent Howard Eggert. Term Expires December 31, 2013. District 1/Brooks - **Appoint Larry Genn {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0073 Approval of appointment to the Water & Sewerage Authority. Incumbent Rich Edinger. Term Expires December 31, 2013. District 3/Hunter - **Appoint Wayne Hill {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

I. Commissioners

2013-0074 Approval of appointment to the Waterage & Sewer Authority. Incumbent Chip Randall. Term Expires December 31, 2013. District 4/Heard – **Appoint Chip Randall {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0076 Approval of appointment of Vice Chairman for the Board of Commissioners for 2013. - **Appoint John Heard {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2. Community Services/Phil Hoskins

2013-0023 Approval/authorization for the Chairman to sign an affidavit and any additional documents necessary to facilitate the County's certification of the Board of Voter Registration and Elections appointment of Joey Chapman as the fifth board member. Subject to approval by the Law Department. (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

2013-0024 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Collins Hill Athletic Association, Inc. for the purpose of the installation and maintenance of new scoreboards at the Collins Hill Park baseball and softball fields at no cost to the County. District 4/Heard (Staff Recommendation: Approval) **{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}**

VI. Consent Agenda

A. New Business

2. Community Services/Phil Hoskins

2013-0025 Approval/authorization for the Chairman to execute a license agreement between Gwinnett County and the Lawrenceville Youth Association, Inc. for the purpose of the installation and maintenance of new scoreboards at the Rhodes Jordan Park baseball and softball fields at no cost to the County. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Financial Services/Maria Woods

2013-0004 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Offices. Adjustments amount to an increase of assessed value in the amount \$6.5 million, a decrease in assessed value of \$3.7 million, for a net total adjustment of \$2.8 million for tax years 2006 thru 2012. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0034 Approval of the November 30, 2012 Financial Status Report and ratification of all budget amendments. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

4. Information Technology Services/Barry Puckett

2013-0013 Approval to renew BL108-11, purchase handheld devices, all-in-one electronic citation devices, printers and all accessories used for issuing electronic citations on an annual contract (March 07, 2013 through March 06, 2014), to low bidders, CDW Government, LLC and Upstate Wholesale Supply, dba Brite Computers, base amount \$10,000.00. This project is funded by the 2009 SPLOST Program. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

5. Sheriff/R. L. Conway

2013-0012 Approval of change order no. 1, to extend RP037-07, provision of inmate coinless and pay telephone equipment at the Gwinnett County Detention Center on an annual contract (January 15, 2013 through July 14, 2013), with Global Tel Link, estimated revenue \$430,205.00. Authorization for Chairman to execute change order subject to approval by the Law Department. Change order to follow award. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

6. Transportation/Kim Conroy

2013-0007 Approval to renew BL126-11, purchase and installation of guardrail and fencing on an annual contract (February 08, 2013 through February 07, 2014), with the overall low bidder, Martin-Robbins Fence Company, base bid \$259,530.40 (negotiated cost savings of approximately \$16,293.00). This contract is funded 54% by the 2009 SPLOST Program and 46% by the Capital Project Fund. (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

6. Transportation/Kim Conroy

2013-0008 Approval to renew RP041-10, provide aviation demand services on an annual contract (March 08, 2013 through March 07, 2014), with the highest scoring firm, The LPA Group, Inc., base amount \$250,000.00 (negotiated cost savings of approximately \$10,000.00). This contract is funded 86% by the Airport Renewal & Extension Fund and 14% by the Airport Operating Fund. District 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0005 Approval/authorization for Chairman to execute Supplemental Agreement No. 1-Final with Strickland and Sons Pipeline, Inc. for the Buford Highway at Woodward Mill Road project, M-0531 and SR 324 Bridge widening at I-85 project, F-0382-02, total reduction \$122,656.74, total increase \$53,142.68, revised contract amount \$1,244,451.72. Subject to approval by Law Department. These projects are funded by the 2005 SPLOST Program. Districts 1/Brooks and 4/Heard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0006 Approval/authorization for the Chairman to execute Supplemental Agreement No. 1-Final with Atlanta Demolition and Grading, LLC. for the North Berkeley Lake Road (1,200' west of Lakeshore Drive to Peachtree Industrial Boulevard) project, F-0105, total reduction \$67,856.86, total increase \$5,737,00, revised contract amount \$311,533.69. Subject to approval by Law Department. Districts 1/Brooks and 2/Howard (Staff Recommendation: Approval) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VI. Consent Agenda

A. New Business

7. Water Resources/Ron Seibenhener

2013-0015 Award OS063, Hach laboratory equipment preventative maintenance services on a multi-year contract, to Hach Company. The initial term of this contract shall be January 01, 2013 through December 31, 2013, base amount \$81,080.00. This contract shall terminate absolutely and without further obligation on the part of the County on December 31, 2013 and at the close of each succeeding calendar year for which it may be renewed. This contract may be automatically renewed on an annual basis for two additional twelve-month terms, for a total lifetime contract term of three years, total base amount \$243,240.00, upon the same terms and conditions as provided for in this agreement, unless previously terminated. Authorization for Chairman to execute contracts subject to approval by the Law Department. Contracts to follow award. This contract is funded through the Water & Sewer Operating Fund. (Staff Recommendation: Award) {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VII. Old Business

I. Support Services

2012-1097 Approval/authorization of A Resolution Adopting a County Construction Standardization Manual; Establishing the Process for Compliance; Authorizing Staff to Complete Further Revisions; Establishing an Effective Date; and for Other Purposes. (Tabled on 01/03/2013) (Tabled to 02/05/2013) (Staff Recommendation: Approval) {Action: Tabled Motion: Heard Second: Nash Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2013-0040 Approval of appointment to the Airport Authority. Incumbent Emory Geiger. Term Expires December 31, 2016. District 3/Hunter (Tabled on 01/03/2013) (Tabled to 02/05/2013) {Action: Tabled Motion: Hunter Second: Nash Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0044 Approval of appointment to the Development Advisory Committee. Incumbent Eric Johansen. Term Expires December 31, 2014. District 2/Howard - Appoint Eric Johansen {Action: Approved Motion: Howard Second: Nash Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0045 Approval of appointment to the Development Advisory Committee. Incumbent Wayne Oglesbee. Term Expires December 31, 2014. District 4/Heard (Tabled on 01/03/2013) (Tabled to 02/05/2013) {Action: Tabled Motion: Heard Second: Nash Vote: 5-0 Hunter Yes; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0047 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Kim Hall. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 01/03/2013) (Tabled to 01/15/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0048 Approval of appointment to the Gwinnett Historical Restoration & Preservation Board. Incumbent Carol Hitchcock. Term Expires December 31, 2016. District 1/Brooks (Tabled on 01/03/2013) (Tabled to 02/05/2013) {Action: Tabled Motion: Brooks Second: Howard Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2013-0055 Approval of appointment to the Gwinnett Transit System Advisory Board. Incumbent Scott Haggard. Term Expires December 31, 2016. Chairman's Appointment (Tabled on 01/03/2013) (Tabled to 01/15/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter Yes; Heard-Yes}

2013-0068 Approval of appointment to the Tree Advisory Committee. Incumbent Shawn Gallagher. Term Expires December 31, 2014. District 1/Brooks (Tabled on 01/03/2013) (Tabled to 02/05/2013) {Action: Tabled Motion: Brooks Second: Howard Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0069 Approval of appointment to the Tree Advisory Committee. Incumbent Tammie Zeigler. Term Expires December 31, 2014. District 3/Hunter (Tabled on 01/03/2013) (Tabled to 02/05/2013) {Action: Tabled Motion: Hunter Second: Howard Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0070 Approval of appointment to the Water & Sewerage Authority. Incumbent Stephen Hill. Term Expires December 31, 2013. Chairman's Appointment (Tabled on 01/03/2013) (Tabled to 01/15/2013) {Action: Tabled Motion: Nash Second: Hunter Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2013-0072 Approval of appointment to the Water & Sewerage Authority. Incumbent Michael Sullivan. Term Expires December 31, 2013. District 2/Howard - Appoint Michael Sullivan {Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

I. Commissioners

2013-0075 Approval to appoint Barbara Seal, Jonathan Semerjian and Ron Peters to the Upper Ocmulgee River Resource Conservation & Development Council, Inc. Term Expires June 20, 2013 (Tabled on 01/03/2013) (Tabled to 01/15/2013) {Action: Tabled Motion: Hunter Second: Nash Vote: 5-0 Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

2. Financial Services/Maria Woods

2013-0026 Approval and adoption of the fiscal year 2013 Operating, Capital and Grant budgets, and preliminary approval of the 2014-2018 Capital Improvement Plan. {Action: Approved Motion: Nash Second: Brooks Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

3. Support Services

2013-0011 Award BL123-12, Gwinnett County police headquarters roof repair and replacement project, to low bidder, Roof Management, Inc., amount not to exceed \$348,612.00. Authorization to deem demolished roofing components surplus and dispose of per the Purchasing Ordinance. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This contract is funded by the 2009 SPLOST Program. District 4/Heard (Staff Recommendation: Award) {Action: Approved Motion: Heard Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

VIII. New Business

4. Transportation/Kim Conroy

2013-0009 Award BL129-12, western Gwinnett bikeway & western Gwinnett bikeway DWR (Pleasant Hill Road to Rogers Bridge Road) pedestrian safety project, project number F-0341-03 and F-0341-04, to low bidder, Johnson Landscapes, Inc. dba Vertical Earth Corporation, amount not to exceed \$1,347,092.55. Authorization for Chairman to execute contracts subject to approval by the Law Department and proof of authenticity of bonds. Contracts to follow award. This project is funded 80% by the Georgia Department of Transportation and 20% by the 2009 SPLOST Program. District I/Brooks (Staff Recommendation: Award) {Action: Approved Motion: Brooks Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

IX. Comments from Audience

X. Adjournment

{Action: Adjourn Motion: Hunter Second: Howard Vote: 5-0; Nash-Yes; Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}